



2024-25 Studio and Class Policies

- There is a *minimum* enrollment of 4 students per class with a maximum enrollment of 8-15 based on the class and studio size.
- There are **no** makeup classes or any refunds given for any reason.
- Age Groups: Mini (ages 3/4 and 5/6); Primary (ages 7-9); Junior (ages 10-12); Teen & Senior (ages 13-18); Adult (ages 18+).
- Classes will run from Tuesday, September 3rd, 2024 to Thursday, May 22nd, 2025.
- *The studio will be closed for a week at Thanksgiving, two weeks in December/January, and a week for Spring Break as well as other various holidays. Please check the full calendar in the Encore Dance Academy Handbook in the Parent Portal.*
- Encore Dance Academy generally follows the inclement weather closings of the region and area school districts. Parents will be notified regarding any studio closings. Notifications of studio closings will be sent via email and text message as soon as the decision has been made to close. The safety of our students and staff is extremely important!
- In order to drop/withdraw from a class after initial registration, written notification via email **must** be received by the 21st of the month for tuition to not be charged. Once notification is received, the student will be removed from the class roster and no more charges will occur.

2024-25 Payment Policies

NOTE: All fees and payments are non-refundable.

- Tuition is due on the 1st of each month and is based on a 35 week year from September to May with a recital in May/June.
- Students must create a profile in the studio software to enroll in classes.
- All payments (classes, workshops, choreography fees, private lessons, etc.) will be processed through the online studio software, Dance Studio Pro.
- All registered students **must have** either a debit/credit card or eCheck on file for monthly tuition payments.

- Payment via personal check or cash is accepted in person at the studio during regular business hours. Please write the student name in the check memo line and put cash in an envelope with the dancer's name on the outside.
- Parents are strongly encouraged to enroll in Auto Pay so that no payments are missed or late.
- Tuition fees will be applied and charged monthly unless written notification of withdrawal is received by the 21st of the month.
- Last day to add classes and participate in recital is December 20th.
- Online Payment Fees: Credit/Debit Card Convenience Fee – 3.5% + .30 per transaction. ACH (eCheck) Convenience Fee – 1% + .20 per transaction
- Tuition Late Fees: \$15 after the 7th of the month
- Insufficient Funds Fee: \$25 per incident
- The studio does not accept payments via Venmo, ApplePay, or PayPal. Individual instructors do not accept payments for any services.
- Students with delinquent accounts will not be permitted to register for classes. Any balance due must be paid prior to registration for a new session/season.
- Students with delinquent accounts will not be allowed to take classes. Once the account has been paid, the student may return to classes.
- Annual Class Registration Fee: \$30 per student/\$50 per family
- Annual Company Registration Fee: \$30 per student

2024-25 Season Class Rates

30 minutes: \$36/month

45 minutes: \$56.50/month

60 minutes: \$72/month

75 minutes: \$90/month

Multi-Class Discount Rates (per student)

3% off 2nd class

5% off 3rd class

7% off 4th class

10% off 5th class

15% off 6th class

**These discounts do not include company rehearsal rates.

Multi-Student Discount Rates

5% off tuition for each additional family member (4 maximum)

Private Lesson Rates

30 minutes: \$35 (ages 6+)

45 minutes: \$52.50 (ages 8+)

60 minutes: \$70 (ages 10+)